Richard and Susan Smith Family Foundation
Mid-Sized Capital Grants Program Letter of Inquiry (LOI) Questions

Contact Information

First Name of Person Submitting LOI

Last Name of Person Submitting LOI

Title of Person Submitting LOI

Email of Person Submitting LOI

Phone Number of Person Submitting LOI

Phone Extension of Person Submitting LOI

Notifications about this LOI will be sent to this email address

Organization Overview

Legal Name (if different than Organization Name)

Does the organization have a fiscal sponsor?
[If yes, please enter their name and IRS Tax ID (EIN) number]

Please select your organization type.
[Select one: Public Charity, Government Agency, Other]

If you selected “Other,” please explain why.

Issue Area
[Select one: Cultural Vitality, Economic Mobility, Education, Health, Human Services, Youth Development, Other]

Organization Website
Annual Operating Budget (for current year)

Year Founded

Number of People Served Annually

Geographic Areas Served
(Please select all that apply: Greater Boston, Brockton, Chelsea, Fall River, Lawrence, Lowell, Lynn, New Bedford, Other)

Please provide a list of cities, towns, and/or neighborhoods served that are not captured above.

Organizational Mission Statement (100 words max.)

Please provide a concise description of your organization, its programs and services, and the population served. (300 words max.)

Project Description

Please provide a brief description of the capital project you would like the Foundation to consider. (300 words max.)

Total Project Cost

Remaining Need (must be $250,000+)

Amount Requested